

Dear Colleague:

According to our records you were the organizer, leader or instructor of an activity abroad through a unit or campus of Indiana University during the **calendar year 2022**.

We have a reporting structure in place to facilitate our complying with the federal law known as the **Clery Act** which requires disclosure of information regarding certain criminal offences that occurred, on or off campus. See [Clery Act Responsibilities](#) document for more details about the law and its requirements.

Please provide basic information about your program, including its name, dates of operation, housing address(es) abroad and the address of the local police station with jurisdiction over any property that you arranged for as part of your program activities.

IU is required to provide this information for all locations that were secured for program or student use through a rental agreement, lease or contract.

This includes classroom space and/or accommodations in dormitories, guest houses, hotels or other housing facilities arranged for participants in your program to stay for more than 2-3 days.

The next required step involves IU being in touch with the local police you have listed in order to formally request information about crimes in that locale during the time your program was in operation. This is required by the Clery Act so it is imperative that you provide, as requested in the survey, the contact information for the police with jurisdiction over the area where your program was located.

Complete one form for each program location.

Indiana University Office of Overseas Study
Overseas Study Program Location Form - Clery Act Compliance

2022 Calendar Year ONLY
One Form for Each Program Location

Program Name, Unit and Contact Information

IU Program Title:

IU Unit:

IU Campus:

Name of individual submitting this information:

Contact e-mail:

Location Details for Housing and Classroom/Meeting Space

Location Category:

Location Title or Description:

COMPLETE Street Address or Location:

City:

Country:

SPECIFIC Dates of Use in 2022: _____ to _____

Contact Information for Local Police

Indiana University MUST e-mail or mail a letter to every local police department abroad; this information is critical.

Details of any Incidents of Crime (if known)

If you are aware of any incidents of crime at or near a program location, please provide brief description of incident(s), including reference to specific locations. (Please DO NOT include student names.)